



香港/澳門公司(有限公司)客戶交易時所需文件要求

公司客戶	所需文件			
香港/澳門公司 (有限公司)	客戶交易代表身分證副本	近三個月的住址證明副本(例如：銀行月結單、水費單、電費單、煤氣費單、稅單)	公司客戶開戶文件(須有客戶簽名)	公司聲明書及授權書(須公司董事簽名及蓋公司印)
		公司商業登記證副本 (BR)		
	公司董事身分證副本	及公司註冊證書副本 (CI)或公司設立公證書(澳門公司適用)		
		及周年申報表副本 (NAR1) 或新成立公司未滿一年需提供法團成立表格副本 (NNC1)		

VERIFICATION

Company Customer	Mandatory Information			
Hong Kong /Macau Company (Limited Company)	Copy of Account Signatories/ Attorney' ID Card	Copy of address proof documents issued within last 3 months (e.g. bank statement, water bill, electricity bill, gas bill, tax bill)	Company Customer open Account Documents (With name, signature of the customer)	Declaration and Letter of Authorization (With Signature and Company's Chop)
		Copy of Certificate of Business Registration (BR)		
	Copy of Director's ID Card	and Copy of Certificate of Incorporation (CI) or Copy of Notarization of Incorporation (Applicable to Macau Company)		
		and Copy of Annual Return (NAR1) or Copy of Incorporation Form (Company Limited by Shares) (NNC1)		

請客戶必須提供以上文件，如有任何問題，歡迎隨時來電 2117-7031 查詢。
To submit the above documents is compulsory for the remittance or exchange services. If there is any inquiry, please do not hesitate to contact us at 2117-7031.

Fax: 2117-7033 or Email: info.LF@gmehk.com.hk