



公司客戶開戶申請表

必備資料 (Mandatory Information)

公司全名 : _____
 Company Name : _____

電話(tel no.) : _____ 傳真(fax no.) : _____

電郵(email) : _____

註冊辦事處地址 : _____
 Registered address : _____

1 公司註冊證書 (或同類文件) 之副本及公司章程和組織大綱 Copy of Certificate of Incorporation (or equivalent doc.) and Memorandum and Articles of Association	
<input type="checkbox"/> 已提供 Available	印發日期 Issued Date : _____ 註冊編號 No. of CI : _____
註冊地點 Issued country/location : _____	
<input type="checkbox"/> 未提供 Not available	客戶須補交公司註冊證書 (或同類文件) 之副本及公司章程和組織大綱 Customer should provide the requested documents
2 商業登記證或同類檔之副本 Copy of Certificate of Business Registration or equivalent document	
<input type="checkbox"/> 已提供 Available	編號(No. of the Certificate of Business Registration) : _____
<input type="checkbox"/> 未提供 Not available	客戶須補交商業登記證或同類檔之副本 Customer should provide the requested document
<input type="checkbox"/> 公司客戶註冊地區 或 國家沒有商業登記證明書同類文件	Jurisdiction of the customer does not issue Certificate of Business Registration or equivalent documents
3 商業登記證是否有效? Whether the Certificate of Business Registration is valid?	
<input type="checkbox"/> 是 Yes	商業登記證有效日期(Expiry Date of the Certificate of Business) _____
<input type="checkbox"/> 否 No	客戶須補交有效之商業登記證書
4 六個月內之公司查冊 Company Search issued within the last 6 months	
<input type="checkbox"/> 已取得 Available	
<input type="checkbox"/> 否 Not Available	須後補六個月內之公司查冊 Company Search issued within the last 6 months should be obtained
<input type="checkbox"/> 公司客戶註冊地區或國家沒有公司查冊同類文件	Jurisdiction of the customer does not issue Company Search or equivalent documents
公司蓋印 _____ (Seal of Company)	
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5	<p>如客戶為註冊金錢服務經營者，找到海關網頁的註冊紀錄 If Customer is a registered Money Service Provider, it is found in Custom and Excises Department's Registration Record Website: https://eservices.customs.gov.hk/MSOS/wsrh/001s0</p> <p><input type="checkbox"/> 有紀錄 Have the Record</p> <p><input type="checkbox"/> 沒有紀錄 No Record 客戶必須申報實益擁有人姓名（下述第 7 段）Customer must provide name of all beneficial owners (paragraph 7 below)</p>
6	<p>所有董事的資料</p> <p>根據六個月內公司查冊立之董事姓名及香港身份證編號 Names of all Directors according to the Company Search issued within the last 6 months</p> <p>1) 中文姓名: _____ Name (English): _____ HKID: _____</p> <p>2) 中文姓名: _____ Name (English): _____ HKID: _____</p> <p>3) 中文姓名: _____ Name (English): _____ HKID: _____</p>
7	<p>所有實益擁有人姓名（註冊金錢服務經營者／FATF 地區上市公司可免） Name of all Beneficial Owners（Registered Money Service Provider/Listed Company in FATF can be exempted）</p> <p><input type="checkbox"/> 已取得客戶有效聲明及授權書（及／或公司擁有權結構圖） Valid Declaration and Letter of Authorization is available (and/or ownership structure of the customer)</p> <p><input type="checkbox"/> 沒有取得客戶有效聲明及授權書（Valid Declaration and Letter of Authorization is NOT available） 客戶須補交聲明及委託書（Customer should provide the valid Declaration and Letter of Authorization）</p> <p>根據有效聲明及授權書的實益擁有人名單及資料 Names of all Beneficial Owners according to the valid Declaration and Letter of Authorization</p> <p>1) _____ 3) _____ 2) _____ 4) _____</p>
8	<p>所有獲授權人的資料 Names of all Directors</p> <p>根據授權書的代表人姓名及香港身份證編號 Names of all Authorized Persons according to the valid Declaration and Letter of Authorization</p> <p>1) 中文姓名: _____ Name (English): _____ HKID: _____</p> <p>2) 中文姓名: _____ Name (English): _____ HKID: _____</p> <p>3) 中文姓名: _____ Name (English): _____ HKID: _____</p>
<p>公司蓋印 (Seal of Company) _____</p>	



自願性資料 (Voluntary Information)

9 公司業務 Business Nature	
10 公司分行所在國家 Countries where Customer has branches/subsidiaries	
11 公司年均生意金額 Business volume of Customer	
12 資金來源 Source of Fund/Income	
<input type="checkbox"/> 公司業務所得 Proceeds of Customer's business	<input type="checkbox"/> 公司集團內部調撥 Internal transferral of fund within Customer's group
<input type="checkbox"/> 其他 (others)	
13 公司主要生意夥伴所在地 (Countries where Customers major partners located)	
主要供應商所在地 Countries where major suppliers are located	_____
主要客戶所在地 Countries where major clients/buyers are located	_____
14 與本公司建立業務關係目的 (Purposes of establishing business relationship with GME)	
<input type="checkbox"/> 匯款 Remittance	<input type="checkbox"/> 兌換外幣 Foreign Currencies Exchange
15 透過本公司匯款主要用途 (Purposes of transactions)	
<input type="checkbox"/> 對外支付貨款/服務費 (Payment of goods/services)	<input type="checkbox"/> 公司內部資金調撥 (Internal funding transferral)
<input type="checkbox"/> 其他 (others)	
16 客戶銀行名稱及帳號 (Name and account number of Customer's operation bank)	
銀行名稱 Bank Name	_____
帳號 Account No.	_____
17 指示方式 (Ways to give instructions)	
<input type="checkbox"/> 代表到舖指示 (Authorized Persons will be present to give instructions)	
<input type="checkbox"/> 傳真 (Fax):	<input type="checkbox"/> 電話 (Telephone):
<input type="checkbox"/> WhatsApp:	<input type="checkbox"/> 微訊號 (WeChat):
<input type="checkbox"/> 電郵 (email):	

公司蓋印



個人資料聲明(Privacy Statement)

貴公司及關聯人士作為本表格的「資料當事人」，貴公司及關聯人士提供之資料將使用於以下用途：

- 1) 評估貴司作為匯款及外幣兌換服務申請人之適合性，以及處理和批核閣下的申請；
- 2) 使我們能為貴司提供匯款及外幣兌換服務；
- 3) 適時檢查及核對貴司透過我們進行的匯款及外幣兌換交易；
- 4) 推廣我們及集團公司的其他產品及服務；
- 5) 為符合根據下述適用法律及遵從有關披露及使用資料之責任：
 - i. 香港境內及境外適用的任何法律；
 - ii. 香港境內及境外任何監管、政府、稅務、執法機構，或金融服務提供者之自律監組織所發出之任何指引
- 6) 為符合本公司或成員公司就遵從反洗錢，打擊恐怖份子資金籌集或其他非法活動之要求而作出之內部資料分享及/或任何其他使用資料的任何責任、規定、政策、程式、措施或安排；
- 7) 維持資料當事人的資料及交易記錄，不論資料當事人與本公司是否存在任何關係，以作現在或將來參考用；
- 8) 與上述第七段有聯繫，有附帶性或有關的用途。

閣下可在任何時間給本公司電郵作出“停止接受直銷”（根據上述第4點）的要求。我們會在十個工作天內接納你的要求並停止向閣下發出直銷有關資訊。本公司會根據《個人資料（私隱）條例》處理和保管閣下的個人資料。

As the “Data Subject” of this Form, your company’s data (and data of your company’s associated persons) will be used according to the following rules:

- 1) assessing the suitability of you as the applicant for our remittance and foreign exchange services, and/or handing and approving your applications;
- 2) enabling our company to provide you with remittance and foreign exchange services;
- 3) checking and monitoring your remittance and foreign exchange transactions conducted through our company whenever appropriate;
- 4) Promoting services provided by our company and our group companies;
- 5) Complying with applicable laws and requirements for disclosing and using data that apply to our company:
 - i any law binding within or outside Hong Kong;
 - ii any guidelines issued by any regulatory, governmental, tax, law enforcement authorities, or self-regulatory bodies of financial services providers
- 6) Complying with any obligations, requirements, policies, procedures, measures or arrangements for using and sharing of information between our company and member companies in accordance with internal requirements in relation to anti-money laundering, counter-terrorist financing and other unlawful activities;
- 7) Maintaining transaction record or otherwise, a record of data subjects (whether or not there exists any relationship between data subjects and the Company) for present and future reference; and
- 8) Purposes incidental, associated or relating to paragraph 7 above

You may opt-out of receiving our marketing messages (pursuant to paragraph 4 above) at any time by sending us email. Within 10 working days upon receiving your notice, we shall formally acknowledge receipt and cease sending you any relevant materials. The personal data of you will be handled and safe-kept according to the Personal Data (Privacy) Ordinance.

公司蓋印



客戶填寫部份(Part completed by Customer)

本機構 / 公司茲聲明上述資料交予惠捷找換有限公司（“貴公司”）全部屬實。如有任何檔缺失，本機構將盡快按要求補交所欠檔。如有任何更新，本機構會自動向貴公司提出更新。本機構明白貴公司根據反洗黑錢及打擊恐怖分子融資（金融機構）條例（香港特別行政區法例第 615 章）及一切有關反洗黑錢及打擊恐怖分子融資之法例及法定要求，向本機構收集資料完成包括客戶盡職審查、持續監察、澄清洗黑錢及打擊恐怖分子融資等事宜。貴公司有權按照上述一切有關反洗黑錢及打擊恐怖分子融資之法例及法定要求處理本公司的資料。本機構及本機構與貴公司之交易與任何洗黑錢、恐怖活動、恐怖分子融資以及任何犯罪活動無關，否則本機構會為貴公司之損失作出所有賠償。

We hereby declare that all the information so provided to GME Limited (“GME”) above are true. We shall provide GME with any missing documents without delay. We shall notify GME of any change in our information without delay. We understand that GME are subject to the requirements of Anti-Money Laundering and Counter Terrorist Financing (Financial Institutions) Ordinance (Chapter 615 of Hong Kong SAR laws) and all other ordinances and regulatory requirements of anti-money laundering and counter terrorist financing (“AML” and “CTF”) to collect our information so provided above for the purposes of customer due diligence, transaction monitoring and clearance of AML/CTF issues. GME are entitled to dispose the information provided by us based on all ordinances and regulatory requirements of AML and CTF. We and the transactions between us and GME are irrelevant to any money laundering, terrorist activities, terrorist financing or any criminal activities, we shall fully indemnify GME for loss otherwise.

關於上述的個人私隱聲明（Referring to the Privacy Statement indicated above）：

本人/公司/機構 表示明白及同意（I/We declare that I/We understand and agree with it）

商業登記證號碼及公司蓋印

(Number of Business Registration & Seal of Company)

客戶姓名及簽署 (Name & Signature of the customer)

日期 (Date)



惠捷找換有限公司
GME LIMITED



客戶聲明書 Letter of Declaration

本公司 _____ 與 惠捷找換有限公司交易之金錢及戶口，
完全不涉及任何犯罪得益，特此聲明。

The Company, _____ and the transactions / account
between me and GME Limited are not at all involved in any proceeds of crime.

商業登記證號碼及公司蓋印

(Number of Business Registration & Seal of Company)

客戶姓名及簽署 (Name & Signature of the customer)

日期 (Date)